

**COLLEGE SECTION – XII COMMERCE  
SYLLABUS FOR THE MONTH OF JUNE 2020**

<b>Subject</b>	<b>Topics / Chapters</b>
<b>English</b>	Unit 2.1: Song of the open road (poem)
<b>Book-Keeping and Accountancy (B.K)</b>	Chapter 1: Introduction to Partnership firm and Partnership final A/cs (Going On)
<b>Organisation of Commerce and Management (OCM)</b>	Chapter 1: Principles of Management (Going On)
<b>Economics</b>	Chapter 1: Micro Economics and Macro Economics
<b>Secretarial Practice (S.P)</b>	Chapter 1: Corporate Finance
<b>Maths</b>	Part 2 Chapter 1: Commission, Brokerage & Discount
<b>Information Technology (IT)</b>	Chapter 1: Advanced Web Designing <ul style="list-style-type: none"> <li>• Registration form with restrictions</li> <li>• Meta tag along with properties</li> <li>• Cascading Style Sheets (Inline, Internal, External), css properties.</li> <li>• Selectors (l'd, class, group, universal)</li> </ul>
<b>Hindi</b>	कविता १: नवनिर्माण पाठ २: निराला भाई कविता ३: सच हम नहीं सच तुम नहीं

**COLLEGE SECTION – XII COMMERCE  
SYLLABUS FOR THE MONTH OF JULY 2020**

<b>Subject</b>	<b>Topics / Chapters</b>
<b>English</b>	Unit 4.1: History of novel Unit 2.2: Indian Weavers (Poem) Unit 3.1: Summary writing. Unit 1.2: On saying please (Prose) Unit 2.3: The Inchcape rock (Poem) Unit 4.2: To Sir, with love. (Drama) ➤ Speech writing and Expansion of idea. (Writing skill) Unit 3.2: Mind-Mapping
<b>Book-Keeping and Accountancy (B.K)</b>	Chapter 1: Introduction to Partnership firm and Partnership final A/cs (Continued) ➤ 4 Problems solved on Partnership final A/cs Chapter 2: Non Profit Organisation (Going On)
<b>Organisation of Commerce and Management (OCM)</b>	Chapter 1: Principles of Management (Continued) Chapter 2: Functions of Management
<b>Economics</b>	Chapter 2: Utility Analysis Chapter 3: A Demand Analysis Chapter 3: B Elasticity of Demand
<b>Secretarial Practice (S.P)</b>	Chapter 2: Sources of Corporate Finance Chapter 3: Issue of shares
<b>Maths</b>	Part 2 Chapter 2: Insurance & Annuity Chapter 5: Index Numbers Chapter 6: Linear Programming Problems
<b>Information Technology (IT)</b>	Chapter 1: Advanced Web Designing Chapter 2: Digital Marketing
<b>Hindi</b>	पाठ ४: आदर्श बदला पद ५: (अ) गुरुबानी (आ) वृंद के दोहे पाठ ६: पाप के चार हथियार * रचना के आधार पर वाक्य भेद (व्याकरण) कविता ७: पेड़ होने का अर्थ

**COLLEGE SECTION – XII COMMERCE  
SYLLABUS FOR THE MONTH OF AUGUST 2020**

<b>Subject</b>	<b>Topics / Chapters</b>
<b>English</b>	Unit 1.3: The Cop and the anthem Unit 2.4: Have you earned your tomorrow ➤ View- Counterview (writing skill) ➤ Blog Writing (writing skill) Unit 4.3: Around the World in Eighty days Unit 1.4: Big Data-Big Insights Unit 2.5: Father returning home ➤ Note- Making (writing skill) Unit 1.6: Into the Wild
<b>Book-Keeping and Accountancy (B.K)</b>	Chapter 2: Non-Profit Organisation (Continued) ➤ Two problems solved based on Non-Profit organisation Chapter 3: Reconstitution of Partnership (Admission of a Partner)
<b>Organisation of Commerce and Management (OCM)</b>	Chapter 3: ENTREPRENEURSHIP DEVELOPMENT Chapter 4: BUSINESS SERVICES (Going On)
<b>Economics</b>	Chapter 4: SUPPLY ANALYSIS Chapter 5: FORMS OF MARKET
<b>Secretarial Practice (S.P)</b>	Chapter 4: ISSUE OF DEBENTURES Chapter 5: DEPOSITS
<b>Maths</b>	Part 1 Chapter 3: Differentiation Chapter 4: Application of Derivatives Chapter 6: Indefinite Integration (going on)
<b>Information Technology (IT)</b>	Chapter 3: E-Commerce and E-Governance Chapter 4: Computerised Accounting with GST(going on)
<b>Hindi</b>	पाठ ८: सुनो किशोरी पाठ ९: चुनिंदा शेर *अलंकार (व्याकरण ) *काल (व्याकरण ) पाठ १०: ओजोन विघटन का संकट (going on )